

GABAC



GREATER ALBUQUERQUE BICYCLING ADVISORY COMMITTEE

DEPARTMENT OF MUNICIPAL DEVELOPMENT, PO BOX 1293 ALBUQUERQUE, NM 87103 (505) 768-2680

> MEETING MINUTES July 9, 2018

Members Present

Jim Fordice Ed Gerety Scot Key Richard Meadows Irene Entila

Staff Present

Josef Jansen, COA-DMD
Jill Cupernill, COA-DMD
Eric Michelski, COA-DMD
Hugh Hulse, COA-Parks and Recreation
Valerie Hermanson, MRCOG
Julie Luna, Bernalillo County
Petra Morris, COA City Council

Guests

Eric Froberg John Fleck
Don Manning Dianne Cress
Terra Reid Michael Lawler
Ian Bulter Joseph Emmanuel

Ellen Emmanuel

Josef Jansen called the meeting to order

(4:30 pm)

Welcome and Introductions

Josef Jansen opened the meeting with a welcome message and initiated a roll call of attendees.

Approval of the Agenda -

Motion to Approve the Agenda Motion to Approve (Ed Gerety), 2nd (Scot Key), Vote – Unanimous

Approval of the June Meeting Minutes –

Motion to Defer Approval of the June Meeting Minutes to allow for minor corrections Minor Corrections include, but are not limited to:

- "has" instead of "as" in "order as gone in" on "Monroe/Central" section, page 2
- "complete streets is focused, not "in focused." Petra's section, page 3
- William St. not "Williams"

Motion to Defer (Jim Fordice), 2nd (Richard Meadows), Vote - Unanimous Approval of the June Meeting Minutes deferred until August 2018 GABAC Meeting

Public Comment

Joseph Emmanuel professed his concerns over transients and the North Diversion Channel Trail. Mr. Emmanuel asked if anything can be done to remove them. Scot Key stated that this same concern has been brought up multiple times at/by GABAC. Mr. Key acknowledged that enforcement is an issue, but recommended that the public contact the Albuquerque Police Department (APD) directly. Ed Gerety added that Mr. Emmanuel was correct to bring this concern to GABAC and recommended the use of 311 to report specific locations and instances. Irene Entila stated that the APD website has an "Other" category to report these situation. Richard Meadows asked if APD attended the GABAC meeting. Mr. Key mentioned that APD was invited and had attended in the past, but not recently.

Ellen Emmanuel voiced her concern over El Pueblo Road, more specifically the skewed El Pueblo Road crossing of the existing railroad tracks. Jim Fordice stated that the New Mexico Touring Society does not encourage riders on this particular route. Mr. Fordice explained that NMDOT and the City were aware of the particular location and are discussing steps to alleviate the concern.

Don Manning spoke again about the Fair Heights Bike Boulevard, and specifically about the Copper and San Mateo intersection. Mr. Manning stated the current bicycle facilities (bicycle boulevard) were implemented before ART (Albuquerque Rapid Transit), but ART has altered the function of the street. Mr. Manning is curious if the bicycle facilities, as they exist today, work for GABAC. Mr. Manning requested information of the decision process which implemented the current roadway configuration. Previously, Debbie Bauman stated that DMD-Engr was the lead with Council support and would attempt to locate relevant information to provide. Josef Jansen agreed to follow up with Ms. Bauman on the previous request. Scot Key added that the Fair Heights Bike Boulevard is an overall area and GABAC heard of and provided input on the study. According to Mr. Key, GABAC suggested to not cross at Copper, but the existing signal lead the decision. Mr. Key also stated that GABAC had recommended a HAWK signal, but ultimately Copper was selected.

Announcements/Administrative

- -Written Ouestions/Comments and/or Response may be requested
- Introduction of Josef Jansen, DMD new GABAC staff

No additional Announcements

GABAC Committee Reports

o I-25 Bicycle Accessibility Study (Working Group)

Ed Gerety mentioned he was the GABAC representative for this working group, but was unaware of any recent activity. Mr. Froberg stated that a project update would be given as part of the DMD Staff Update. No further discussion occurred.

Complete Streets Review Committee

Scot Key mentioned he was the GABAC representative for the Complete Streets Review Committee. Mr. Key stated that the Complete Streets Review Committee may be limited to maintenance only activities (mill and overlay, resurfacing, etc.) based on the funding type and allocation. No additional discussion occurred.

Staff Reports

DMD Engineering

Josef Jansen presented the DMD Engineering report on behalf of Debbie Bauman.

- Wade Patterson from Parks and Rec will not be able to attend as he had a conflict, but plans to attend future GABAC meetings.
- Tim Brown (Traffic) plans to be available for the August GABAC meeting.
- The I-25 Bicycle Accessibility Study Working Group will begin having monthly meetings starting in September. DMD-Engr will distribute a meeting invite along with the relevant compiled data.
- Central and Atrisco:
 - Dan Majewski previously identified some design issues with the bike configuration and DMD-Engr is designing some improvements. A schedule for those improvements was not available at this time.
 - o Ed Gerety stated that a trail connections was needed at Atrisco, specifically from the adjacent parking lot.
- DMD-Engr is interested in input from GABAC regarding the preferred type and location of bike counters.
 - o Scot Key discussed an Echo bike counter he was aware of in Montreal. That particular counter is estimated to cost \$24k, which is more expensive compared to other types.
 - o City currently has 7 counters on trails and multi-use paths which gather data
 - O Valerie Hermanson (MRCOG) stated that the counters were purchased by the City, but MRCOG maintains them and the data. Ms. Hermanson indicated that MRCOG is working on how to best package, display, and share the data. Ms. Hermanson continued that MRCOG also purchases STRAVA data and believes that the combined (counter and STRAVA) data should be used for all routes. Ms. Hermanson estimates that 20% of bicyclists are STAVA users.
 - o Jim Fordice solicited Ms. Hermanson's opinion regarding the need for additional counters to supplement the STRAVA data. Ms. Hermanson indicated that additional counters would be helpful.
 - o Julie Luna (Bern Co) recommended that if high visibility totem counters are used, they be placed on premium bicycle routes.

Motion to create a GABAC subcommittee to discuss type and location of bicycle counters Motion to create a subcommittee (Scot Key), **Motion failed for lack of second**

- DMD is in the process of designing the final notch undercrossing of the North Diversion Channel (at Indian School Road) and expect to bring the design to the committee for review at either the September or October meeting
- DMD has federal funding in the amount of \$950K in 2020 to construct improvements to remedy existing gaps in the bicycle system:
 - While the Bikeways and Trails Master Plan has identified a list of gaps and critical links, DMD-Engr is interested in hearing from GABAC regarding priorities for this funding. Suggestions are requested prior to or at the August meeting.
 - o Jim Fordice questioned how these recommendations would logistically happen. Richard Meadows asked if a GABAC subcommittee should be created. Eric Froberg suggested GABAC create a "wish list" that could be maintained as a living document.

Council Services

Petra Morris provided an update to the following items:

1) Silver Bike Boulevard - RFP was awarded to Bohannan Huston and the contract has been signed. Bohannan Huston along with Karen Aspelin will be leading the design efforts. Ms. Aspelin was part of the team that considered Silver Blvd – east of Yale. The BHI/Aspelin Team will focus on Silver – west of Yale. Ms. Morris stated that the Silver Bike Boulevard Team would like to present at the August GABAC meeting and the first Public Meeting was anticipated in September 2018.

Subsequent to the meeting, Ms. Morris provided a project contact for Silver Bike Blvd., Aaron Sussman (asussman@bhinc.com). Additionally, Ms. Morris provided an update that the Bike Boulevard Site Visit is scheduled for July 30th, and as the SW area GABAC representative, Dan Majewski, has kindly agreed to join. Ms. Morris also provided a link to the Silver Avenue Bike Boulevard website:

https://www.cabq.gov/council/find-your-councilor/district-2/projects-planning-efforts-district-2/silver-avenue-bicycle-boulevard-review-yale-boulevard-to-paseo-del-bosque-trail

- 2) Bike Lane Parking Ordinance Ms. Morris stated that enforcement of the Ordinance would start in December 2018 and that a public education program would occur.
- 3) Campus (Monte Vista to Carlisle) Design and Campus (Monroe to Girard) Study The Monroe to Girard segment may consider a Bicycle Boulevard treatment.
- 4) Downtown Safe Zone More information to be provided at August 2018 GABAC meeting.

Parks and Recreation (P&R)

No Report.

APD

No Report. GABAC requested APD representation at future GABAC meetings.

Planning

No Report.

Bernalillo County

Julie Luna provided an update on the following items:

- 1) A Public Hearing for Sunport Boulevard extension is scheduled for July 19th, 6pm-8pm, at Mountain View Community Center (201 Prosperity Ave SE).
 - a. Ms. Luna suggested that GABAC attend and provide input.

Scot Key asked for an update regarding Bernalillo County's 2nd and Prosperity project. Ms. Luna and Eric Froberg stated that several projects are currently in design at this intersection.

NMDOT District 3

No Report.

MRCOG

Valerie Hermanson stated the draft <u>Regional Safety Action Plan</u> is currently on the MRCOG website (https://www.mrcog-nm.gov/latest-news/1555-share-your-thoughts-on-the-regional-transportation-safety-action-plan) with input and comments being requested by July 20, 2018. Scot Key inquired how the <u>Regional Safety Action Plan</u> could help the City adopt a Vision Zero policy. Ms. Hermanson stated the <u>Regional Safety Action Plan</u> is a Vision Zero document, so could provide the City with guidance.

Ms. Hermanson reminded the committee that Cycolvia meetings are held monthly on the 2nd Tuesday of the month (see attached) and are currently looking for volunteers to assist.

Discussion/Action Item(s)

- o Discussion of Bike Counters: types/models, potential locations for monitoring
 - Previously discussed under DMD-Engineering staff report
- o Discussion of Committee operations/function
 - Richard Meadows provided a handout (attached) and summary of GABAC Procedures. Ed Gerety re-introduced a presentation (attached) given at the June GABAC meeting. A discussion ensued regarding procedures of the GABAC committee. The group will continue the discussion at a future GABAC meeting.
 - Debbie Bauman to obtain input from City Boards and Commission Office.
- Nomination for Chair, Vice-Chair, and Secretary
 - A discussion occurred regarding duties of each officer needing to be specifically identified. Scot Key was concerned that without specific duties the committee may lack structure. Mr. Key was also concerned with how officers would be able to provide both formal committee duties and individual advocacy. Mr. Key would approve of a more formal structure if individual advocacy was allowed. GABAC concluded that the GABAC Procedures document needed to add the Roles and Responsibilities for each officer. Jim Fordice volunteered to review the City Boards and Commissions requirements.

Motion that GABAC have a Chairperson that presides over the meeting and prepares the monthly Agenda in consultation with City Staff <u>and the Committee</u>. (Motion revised per August 2018 GABAC Meeting)

Discussion: Scot Key is concerned that wordsmithing the Roles and Responsibilities for each officer "on the fly" is difficult and suggested that the Roles and Responsibilities be established prior to nominations.

Motion for Chairperson (Ed Gerety), 2nd (Jim Fordice), Vote – 4-1, passed

Motion for Nomination for GABAC Chairperson

Richard Meadows nominates Jim Fordice for GABAC Chairperson

Discussion: Jim Fordice respectfully declines the nomination for GABAC Chairperson

Jim Fordice nominates Ed Gerety for GABAC Chairperson
Discussion: Ed Gerety accepts the nomination for GABAC Chairperson

Scot Key nominates Dan Majewski for GABAC Chairperson
Discussion: Eric Froberg stated that the nominations will be deferred until such time that
Mr. Majewski can accept or decline the nomination for GABAC Chairperson

Motion that GABAC Chairperson nominations be closed with two (2) candidates (Ed Gerety and Dan Majewksi) and that the candidates give a presentation at the August meeting.

Motion to close nominations for Chairman (Jim Fordice), 2nd (Irene Entila), Vote – 4-0-1, passed (Scot Key abstaining)

Motion to Adjourn

Motion to Adjourn (Jim Fordice), 2nd (Ed Gerety), Vote - Unanimous

Meeting Adjourned at 6:30 pm



GABAC

GREATER ALBUQUERQUE BICYCLING ADVISORY COMMITTEE

DEPARTMENT OF MUNICIPAL DEVELOPMENT, PO BOX 1293 ALBUQUERQUE, NM 87103 (505) 768-3658

Timothy M. Keller, Mayor

Monday, July 9, 2018 4:30 - 6:30 p.m.

7th Floor Conference Room, Room 7096 Old City Hall, (Fifth/Marquette NW)

- Welcome and Introductions
- Approval of the Agenda
- Approval of the June Meeting Minutes
- Public Comment

Please register on the sign-in sheet. Comments are generally limited to two minutes or less.

Announcements/Administrative

- -Please wait until recognized to begin Comment/Questions
- -Written Questions/Comments and/or Response may be requested
- -Introduction of Josef Jansen, DMD new GABAC staff

GABAC Committee Reports/Updates

Staff Reports

DMD Engineering
Council Services
Parks and Recreation
APD
Planning
Bernalillo County
NMDOT District 3
MRCOG

- Discussion/Action Item(s)
 - Discussion of Bike Counters: types/models, potential locations for monitoring
 - Discussion of Committee operations/function: needs input from COA Boards and Commission Office
 - Nomination for Chair, Vice-Chair and Secretary
- Adjourn
- Next Regularly Scheduled GABAC Meeting: August 13, 2018

Members:

Irene Entila (City At-Large); Ed Gerety (City-At-Large); Rose McCamey (City-NE); Dan Majewski (City-SW); Jim Fordice, (City-NW); David Stromberg (City SE); Richard Meadows (EPC); VACANT (Unincorporated East); Scot Key (Unincorporated West)

City Staff: Josef Jansen, DMD, Engineering (768-3842)

Notice: If you are a person with a disability and require assistance to participate in this meeting,

please call 768-2680, 72 hours prior to the meeting. TTY users may access this number via NM Relay at 1-800-659-8331.



Jim Fordice

Richard Meadows

GABAC MEMBERS (Please Initial)

GABAC

GREATER ALBUQUERQUE BICYCLING ADVISORY COMMITTEE DEPARTMENT OF MUNICIPAL DEVELOPMENT, PO BOX 1293, ALBUQUERQUE, NM 87103 (505) 768-2680



SIGN-IN SHEET

MONDAY, JULY 9, 2018- 4:30 p.m.
7th Floor Conference Room, Room 7096, City Hall, (Fifth/Marquette NW)

Dan Majewski

Scot Key

Rose McCamey	Irene Entila	
David Stromberg	Vacant	
Ed Gerety		
STAFF MEMBERS (Please Initial and/or Sign) Note: Please place a check before your n		rmation
Debbie Bauman		
DMD, COA	MICHAEL LAWL	ER
Josef Jansen, DMD, COA	MICHAEL LAWL	
Lish Hulse POR COA	Fric Michalsh	
Dianne Cren		
Jor Ployaging HDAWA		
Repa Mons Girland		
Terva Red	L.	



GABAC



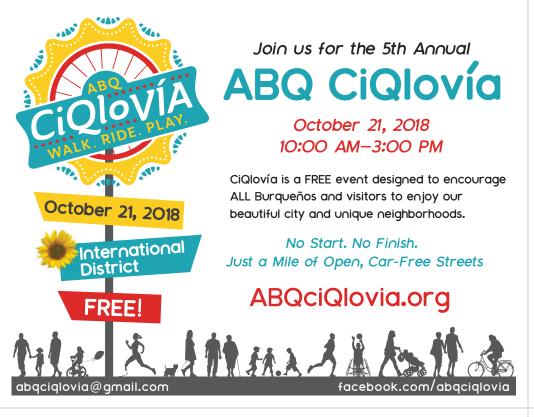
VISITOR SIGN-IN SHEET

MONDAY, JULY 9, 2018 - 4:30 p.m.
7th Floor Conference Room, Room 7096, City Hall, (Fifth/Marquette NW)

Note: Please place a check before your name if you wish to provide public input.

(Please Print Full Name - First and Last)

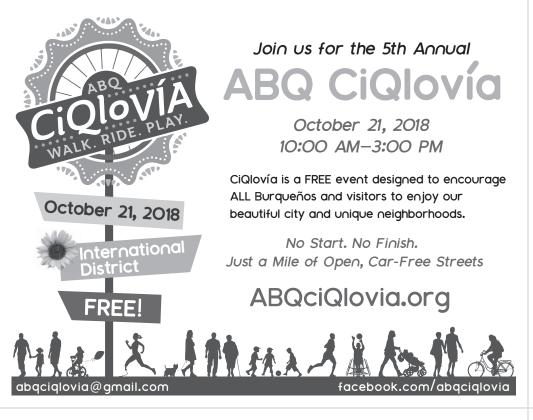
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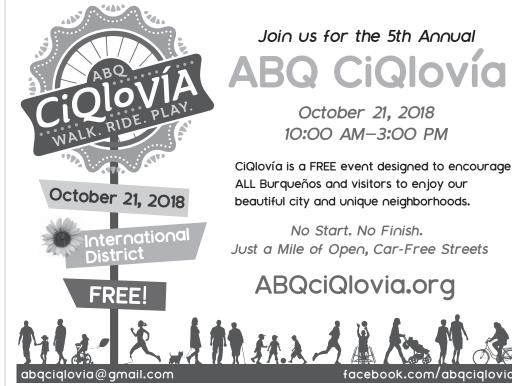












Greater Albuquerque Bicycling Advisory Committee (GABAC) Procedures

A. Authorization

Ordinance (14-13-3-6) authorizes the Committee, appointment of its members, and its duties, responsibilities, and powers.

B. Member Appointment and Qualifications

- 1. The Mayor, with the advice and consent of the Council, shall appoint nine members to the Committee in the following manner:
 - a. One member to represent the city area north of I-40 and east of I-25.
 - b. One member to represent the city area south of I-40 and east of I-25.
 - c. One member to represent the city area north of I-40 and west of I-25.
 - d. One member to represent the city area south of I-40 and west of I-25.
 - e. Two at-large members.
 - f. One member to represent the unincorporated areas of Bernalillo County east of the Rio Grande.
 - g. One member to represent the unincorporated areas of Bernalillo County west of the Rio Grande.
 - h. One member to represent the City's Environmental Planning Commission.
- 2. Each member shall understand and represent the needs of citizens, particularly bicyclists, within the geographic area which that member represents.

B. Duties, Responsibilities, and Powers

- 1. The Committee shall advise the City administration, Council, and the Environmental Planning Commission (EPC), along with other agencies, including Bernalillo County, Mid Region Council of Governments, New Mexico Department of Transportation, concerning:
 - a. Bikeways and Trails Facility Plan, Comprehensive Plan, Metropolitan Transportation Plan, Long Range Bikeways System, and other long-range plans
 - b. Integrated Development Ordinance (IDO) and Development Process Manual (DPM)
 - c. City complete streets projects with a bikeway component,
 - d. City Capital Improvements Programs (CIP) "Decade Plan"
 - e. MRCOG Transportation Improvement Programs (TIP),
- 2. Provide a written annual report to the Mayor and Council on the committee's activities and with its recommendations.
- 3. Review and make recommendations regarding proposals for right-of-way acquisitions, dedications, or vacations for locations designated for bicycle use in adopted plans.
- 4. Monitor all bicycling facilities and implementation of adopted bikeway plans:
 - a. Meet biannually with Greater Albuquerque Recreational Trails Committee to consider updates to the Bikeways and Trails Facility Plan.
 - b. Attend community meetings on transportation projects within one's geographic representation area and report back to the committee.
- 5. Promote complete streets projects,
- 6. Promote bicycling in Albuquerque and Bernalillo County for both transportation and recreation,
- 7. Promote bicycling safety and safety education,
- 8. Promote bicycling support facilities.

D. Terms of Members

The terms of the Committee members shall be for three years except that for the first term after the enactment of the ordinance.

E. Officers

At the first meeting in April, or shortly after, Committee members shall elect by majority vote a chair and vice chair and any other appropriate officers. The chair shall preside at all meetings. In the event of his/her absence the vice chair shall preside.

F. Meetings

The Committee shall meet monthly on the second Monday (unless a public holiday) beginning at 4:30 pm in the Department of Municipal Development conference room in City Hall. All meetings are open to the public. Meetings shall be advertised by administrative staff with publication of notice 15 days or more prior to the meeting. Special meetings, so noticed, may be held on different days and times as needed.

G. Motions and Voting

Five Committee members shall constitute a quorum for the transaction of business. Whenever a quorum is not present, no official action shall be taken. All votes shall follow Roberts Rules of Order with a motion and a second to approve, deny, defer, or table a decision. In the case of a tie, a motion shall be deemed defeated.

H. Minutes

Draft minutes shall be prepared by administrative staff after each meeting for approval and submitted to Committee members at least one week in advance. The minutes shall include at a minimum the date, time and place of the meeting, the names of the members in attendance and absent, the substance of the agenda items considered and a record of any decisions and votes taken showing how each member voted.

I. Agendas

The Chair, in consultation with administrative staff, shall prepare an agenda for each Committee meeting to be provided along with materials for consideration to all members at least one week in advance. Agendas shall include, if applicable:

- Reports from City Municipal Development, Parks and Recreation, Planning, Council, and Albuquerque Police Department staff
- 2. Reports from other agencies including Bernalillo County, NMDOT, and MRCOG
- 3. Updates and presentations on City Plans, Projects, and Programs
- 4. Updates on City complete streets maintenance and capital projects
- 5. Reports from Subcommittees
- 6. Public Comment.

J. Subcommittees

The Committee may create ad hoc or continuing workgroups as may be needed:

- · 1. Policy Committee Review long-range transportation plans and other policies.
- 2. Monitoring Committee Review complete streets and capital projects.
- 3. Promotion Committee Review bicycling education, outreach, and safety programs.

K. Administrative Staff

The Department of Municipal Development shall provide administrative support staff to the Committee to prepare agendas, notice meetings, take minutes, and provide materials and documents necessary to conducting Committee business. Planning and Council staff may also support GABAC.

